

**Coventry Lake Community Rowing Inc.
Board of Directors Meeting Minutes**

Date: 1/20/2026

Location: Virtual

Time of Meeting: 7:00pm

CALL TO ORDER:

Board members in attendance: Courtney Rossignol, Jill Lillis, Rob Miller, Steve Simko, Heidi Diehl, John Cromie, Sophia Bokshan, Megan Cyr, Megumi Mitchell, Janice Carlow

Guests in attendance: Pam Miller

Meeting called to order at 7:01pm

APPROVAL OF LAST MEETING'S MINUTES:

Rob moved to accept the minutes from the 12/16/25 meeting. Sophia seconded the motion. No discussion, none opposed, motion passed.

OFFICER'S REPORT(S):

Treasurer's Report - Rob provided the Board with a copy of his Treasurer's Report prior to the meeting. Rob briefly discussed revenues and expenditures.

Rob added that he would be meeting with Dan in the coming months up discuss planning for the future.

Courtney added that she would send an invoice to the Coventry Athletic Director for the annual \$2,500 stipend.

Steve made a motion to accept the report, Jill seconded the motion. No discussion, none opposed, motion passed.

OPERATIONS REPORT:

Pam provided provided verbal report -

- We received a \$1,000 grant from American Savings Foundation.
- She submitted an application for a \$48,000 grant aimed at funding replacement of the docks. She notes that the Town of Coventry provided a Letter of Support for use with the the dock grant application.
- She submitted a handful of other grant applications as well.
- She submitted an application with the Town of Coventry to host our regatta on 5/2/26.
- With regard to the regatta, there will only be one portable toilet available at the park which is supplied by the town. If we would like to have more than one portable toilet for the event we will have to pay for it. Also, she states that per DEEP, an EMT or the Fire Department would be required to be present at the regatta. Pam is working with DEEP on this.
- Winter erging has begun.
- The Town sent a new Memorandum of Understanding to Rob. He reviewed it with Dan and Courtney. Revisions/comments were made and it was resubmitted to the Town for review.
- We were successful in getting the Open Doors Grant from USRowing. This means we will now pay less for insurance

OLD BUSINESS:

Spirit Wear Store Update: Steve advised that new orders are slow to come in.

Pam asked that he user name and contact information for the Squidlocker spiritwear store be change to the CLCR gmail account: coventrylakerowing@gmail.com. Steve will make that change.

Steve stated that on the fundraising side of the store, there is only \$49.62 available, which we could have disbursed to CLCR at anytime, which presumably it could earn interest, whereas right now with it being in Squidlocker's account, we are not earning any interest. Rob stated that our account does not earn much interest anyway. Steve asked whether we could change our accounts to a high interest account such as Capital One or TD Bank. Rob said that this can be discussed with Dan.

Fundraising Update: Pam stated that parents have expressed interest in helping to fundraise. This is an ongoing effort.

There are other grant applications she will send, but those are not due until March.

Code of Conduct Policy: Sophia stated that there are no major updates. She and Megan have gotten together with a smaller group from the youth group and discussed their thoughts on what should be included. Nothing has been put in writing.

Pam advised Sophia that she would like to have a meeting about this prior to the start of the season. In terms of a written product, Pam would like to have it cleaned up and more formalized.

Courtney would like to have the documents ready for the March membership meeting. There may need to be a meeting ahead of this.

Coventry Lake Aquatic Foundation: Dan was not present to discuss any updates.

Pam advised that Sailing may join

The first meeting has not yet taken place.

NEW BUSINESS:

Courtney discussed the March Membership Meeting. It is currently scheduled for 3/17/26, but asked if it could be moved to 3/24/26. There were no objections.

Courtney would like the Membership Meeting to be in person. The Lakeview was chosen as the location.

COMMITTEE REPORTS:

The Scholarship Committee has not received any new requests to review.

Courtney advised Pam that she feels we should consider having a deadline for the scholarship applications. Pam asked why. Courtney responded by stating that if we have a deadline, then the applications can be reviewed at one time as opposed to piecemeal as they come in.

OPEN DISCUSSION/OTHER TOPICS:

There were no topics brought for open discussion

NEXT MEETING:

Next meeting will be held on 3/24/26 at 7:00pm. This meeting will be the Annual Membership Meeting and will be held at the Lakeview Restaurant.

Rob moved to adjourn the meeting. Heidi seconded the motion. No discussion, none opposed, motion passed. The meeting was adjourned at 7:58pm