

**Coventry Lake Community Rowing Inc.  
Board of Directors Meeting Minutes**

Date: 10/21/2025

Location: Virtual

Time of Meeting: 7:00pm

**CALL TO ORDER:**

Board members in attendance: Courtney Rossignol, Rob Miller, Steve Simko, Heidi Diehl, Dan Eddy, Janice Carlow, John Cromie, Sophia Bokshan, Megan Cyr, Megumi Mitchell

Guests in attendance: Pam Miller

Meeting called to order at 7:11pm

**APPROVAL OF LAST MEETING'S MINUTES:**

Rob moved to accept the minutes from the 9/16/25 meeting. Heidi seconded the motion. No discussion, none opposed, motion passed.

**OFFICER'S REPORT(S):**

Treasurer's Report - Rob provided the Board with a copy of his Treasurer's Report prior to the meeting. Rob briefly discussed revenues and expenditures, adding that as of the report we are at an operational deficit of \$835.84 and our checkbook balance is \$7,219.60.

Dan made a motion to accept the report, Sophia seconded the motion. No discussion, none opposed, motion passed.

**OPERATIONS REPORT:**

Pam provided provided the Board with a copy of her report during the meeting. It was discussed during the meeting. A copy of the written report is attached to these minutes.

Not in the written report, but Pam stated that the Channel 3 Kids Camp has reached out as they may want to incorporate rowing into their program.

Rob made a motion to accept the report, Heidi seconded the motion. No discussion, none opposed, motion passed.

**OLD BUSINESS:**

**Spirit Wear Store Update:** Steve advised that neon yellow and royal blue are available colors in some of the products and can be added to the store. Courtney asked Steve to put something together to show the Board to see.

**Fundraising Update:** Discussed in the Operations Report

**Review Of Policies And Captain's/Captain's Plus Privileges:** Will be discussed in future meetings. Courtney asked Pam and Janice to have a discussion about their thoughts and we can have a deeper discussion in future meetings.

**NEW BUSINESS:**

A question was asked, whether we want to discuss the status of the formal Parent Code of Conduct as some of the youth members have been discussing this between themselves and would like to know about the status. Pam asked Sophia to draft some ideas, from the youth prospective, for the Board to review at the next meeting.

Steve asked whether the Parent Code of Conduct was implemented yet. Pam advised that nothing formal or in writing was presented; however, discussions were had ahead of the season with parents and the youth. Courtney stated that she would like to be a more formal process.

**COMMITTEE REPORTS:**

The Scholarship Committee has not received any new requests to review.

**OPEN DISCUSSION/OTHER TOPICS:**

There was no open discussion

**NEXT MEETING:**

Next meeting will be held on 11/18/25 at 7:00pm. This meeting will be held virtually.

Dan moved to adjourn to Executive Committee to discuss a contract matter. Janice seconded the motion. No discussion, none opposed, motion passed. The meeting was adjourned at 7:39pm

**Re: CLCR meeting 10/21/25**

1 message

coach coventrylakerowing.com &lt;coach@coventrylakerowing.com&gt;

Tue, Oct 21, 2025 at 7:36 PM

Hello all, operations report:

- New used oars were picked up at HOTC – most are older versions of C2, but they will work for us just fine – very happy with the deal! Concept 2 gave us some new grips/parts for free.
- Northeast Fall Championship was a huge success for us. We came home with 5 medals (1 first, 3 2nds, and 1 third) and one 4<sup>th</sup> place in a V1 Women's 2x race!
- We are going to attend The Head of the Horseman fun race in Glastonbury with EO Smith on the 25<sup>th</sup>. The season will wrap up Oct. 27.
- May need help after 27<sup>th</sup> to help get singles put away if youth are unable to finish on Monday, the 27<sup>th</sup>.
- Fundraising – wreaths and possibly leaf raking.

**Subject:** Re: CLCR meeting 10/21/25

Hello Everyone - See Treasurer's report attached.

Thanks,

Rob

On Mon, Oct 20, 2025 at 5:09 PM [REDACTED] wrote:

Good evening. Attached, you will find the draft Minutes from the 9/16/25 meeting, as well as the Agenda for our next meeting scheduled for tomorrow, Tuesday 10/21/25 at 7:00pm. The meeting will be held virtually via Zoom. The meeting link and ID is below.

**As with all meetings, we will need a quorum to be able to vote. Please respond to me and let me know whether or not you will be attending this meeting. I will let everyone know ahead of the meeting if we do not have enough for a quorum.**

[REDACTED] and Sandra)

Join Zoom Meeting

[REDACTED] 10/21/25 7:17 PM

[REDACTED]

[REDACTED]

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[REDACTED] (1/1/25)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]